



## Undergraduate Recommendation Request Form

### **To LIM College Applicants:**

After you have completed the fields below, please give this form to the person completing your recommendation. We advise you to provide your recommender with a pre-addressed, stamped envelope, addressed to:

**LIM College-Undergraduate Admissions  
12 East 53<sup>rd</sup> Street  
New York, NY 10022**

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Primary Email: \_\_\_\_\_

Birth Date: \_\_\_\_\_ Semester Applying For: (e.g. Fall 2011) \_\_\_\_\_

### **To the Evaluator:**

Your Letter of Recommendation will be a significant part of the overall evaluation process for admission to LIM College. The Admissions Committee is specifically looking for your insight into the applicant's leadership, teamwork, communication, intellectual, and interpersonal skills and abilities, as well as his/her level of maturity, strengths and weaknesses. We find that specific examples or anecdotes that highlight these qualities are most helpful. Please be as detailed as possible in your evaluation.

If we can assist you in any way please call (212) 752-1530 Ext. 289 or email [admissions@limcollege.edu](mailto:admissions@limcollege.edu)

**Name of Evaluator:** \_\_\_\_\_

**Position/Title:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_ **Primary Email:** \_\_\_\_\_

What is your relationship to the applicant? (College Advisor, Teacher, Supervisor, Club Advisor, etc.)  
\_\_\_\_\_

How long have you known the applicant? \_\_\_\_\_

How would you categorize your support for this applicant?

Unequivocally Support  Strongly Support  Support  Moderately Support  Oppose

**To the best of my knowledge, the information provided here is accurate.**

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**IMPORTANT:**

**Please attach this form to your Letter of Recommendation before mailing**